

## General Fund Revenue Budget Forecasts 2013/14

### February 2014

Division	Ksa	Service Area	Revised Budget £000's	Forecast £000's	Forecast Variance £000's	RAG Status	Description
	DR02	Director of Regeneration, Enterprise & Planning	227	216	(11)	G	
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	FA01	Asset Management	1,445	1,439	(6)	G	(£19k) underspend on staff mainly due to vacant posts. The budgeted contribution towards repair and maintenance of monuments and memorials has been reduced resulting in an income shortfall of £9k. Further £7k overspend is related to the marketing of premises and also anticipated £29k overspend on office move expenditure. Offset by additional NNDR appeal savings of (£15k). (£17k) of income to be received in relation to survey of old bus depot not previously forecast. £69k shortfall in rental income and £16k NNDR overspend due to vacant premises waiting to be re-let or being marketed for disposal. and other minor overspends. This is offset by (£9k) surplus on insurance premium income and also by (£15k) underspend on other premises costs such as utilities, building cleaning, etc. <b>A potential drawdown from earmarked reserves for the shortfall in rental income £60k is now reflected.</b>
	FA06	Other Buildings & Land	(1,603)	(1,571)	31	G	
		Asset Management	(157)	(132)	25	G	
	RG01	Head of Major Projects and Enterprise	139	219	80	A	Overspend mainly due to the cost of the interim cover forecast to the end of financial year.
	RG02	Regeneration & Investment	889	931	42	G	£30k overspend due to delay in restructure implementation which is partly offset by underspend in the Town Centre Team. £6k overspend on subscriptions and software licences. £3k overspend to carry out a business survey in Northampton and £3k advertising & publicity expenditure for the Bus interchange.
		Major Projects and Enterprise	1,028	1,150	122	R	
	PE02	Building Control	(35)	(28)	7	G	(£56k) underspend on staff mainly due to vacant posts. (£512k) surplus due to the high level of planning applications in the year. This is offset by £3k from various supplies & services.  Delay in restructure implementation has resulted in saving. Held to cover overspend in Regeneration and Investment.  (£53k) underspend on vacant posts. This is being offset by £25k NBC contribution to the Heritage Gateway.
	PE03	Development Control	337	(228)	(564)	B	
	PE06	Head of Planning	115	115	(0)	G	
	PE15	Joint Planning Unit Manager	257	257	0	G	
	PE17	Planning & Regen Central Support	106	97	(8)	G	
	PE18	Town Centre Team	187	158	(29)	G	
	RG04	Planning Policy & Conservation	634	607	(27)	G	
		Head of Planning	1,600	978	(622)	B	
		<b>Director of Regeneration, Enterprise &amp; Planning</b>	<b>2,698</b>	<b>2,212</b>	<b>(486)</b>	<b>B</b>	
	DR05	Director of Housing	190	188	(2)	G	
		Director of Housing	190	188	(2)	G	
	CS02	Call Care	(67)	29	96	A	Overspend mainly due to the £285k forecast underachievement of income for lifelines and charges to other organisations, offset by underspend on staff costs due to vacant posts (£190k). Other variances were less than £5k individually. Staff vacancies across the service area.
	HS05	Home Choice & Resettlement	461	431	(30)	G	
	HS12	Housing Options	603	588	(15)	G	
	HS13	Head of Strategic Housing	137	144	7	G	
	PE09	Travellers Sites	22	19	(3)	G	
	PE12	Private Sector Housing Solutions	14	238	224	R	Additional £47k of HMO enforcement costs which will result in additional income in the future, expenditure offset by drawdown from reserves of £76k. £146k deficit in DFG fees due to income relating to 2013/14 being taken against last year.
	RG03	Housing Strategy	29	25	(4)	G	
		Head of Strategic Housing	1,200	1,474	274	R	
		<b>Housing</b>	<b>1,390</b>	<b>1,662</b>	<b>272</b>	<b>R</b>	

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	FA04	Non Distributed Costs	4,571	4,571	0	G	
	DR03	Director of Resources	(105)	(111)	(7)	G	
	LGSS	Local Government Shared Service	8,912	8,912	0	G	
	HR01	Human Resources	148	152	4	G	
	GC08	Communications	255	244	(11)	G	
	GC15	Emergency Planning	52	55	2	G	
	PI20	Performance and Change	(14)	(11)	2	G	
	HS02	Head of Finance & Resources	15	15	0	G	
	FA02	Financial Services	154	169	14	G	
	FA03	Audit	215	215	0	G	
	FA05	Investments	9	9	(0)	G	
	FA19	Exchequer Service	85	85	1	G	
	HS01	Benefits	(1,325)	(1,226)	99	A	Reflects a lower than budgeted level of anticipated Benefit Subsidy recoverable from the DWP, primarily in relation to Rent Allowances.
	HS03	Revenues	(565)	(560)	5	G	
	PR01	Procurement	24	19	(4)	G	
	CX01	Chief Exec	181	180	(1)	G	
	GC02	Civic and Mayoral Expenses	97	109	13	G	
	GC05	Overview and Scrutiny	44	45	1	G	
	GC06	Councillor & Managerial Support	536	529	(6)	G	
	LD02	Electoral Services	187	177	(10)	G	
	LD03	Land Charges	(11)	(22)	(11)	G	
	LD04	Legal	261	93	(168)	B	The Risk Managers vacant post generates a savings of (£38k). In Records Management a post has been seconded but temporary replaced by agency with a net savings of (£3k). Agency staff in Legal before transferring to LGSS cost £15k. Savings on training (£7k) has been offered. (£135k) additional income received for Legal Services. It is being requested to go into a reserve to fund any additional legal costs incurred in 2014/15.
	LD08	Democratic Services	299	271	(28)	G	A Democratic Services Officer post has been vacant for most of 2013/14. There was also another post vacant for the first 6 months of 2013/14 due to a secondment. A overspend on publication previously forecasted was actually for a two year subscription and therefore a year end adjustment will be needed and the overspend will be reduced.
Borough Secretary			14,026	13,920	(106)	B	
<b>Borough Secretary</b>			<b>14,026</b>	<b>13,920</b>	<b>(106)</b>	<b>B</b>	
	DR01	Director of Customers and Communities	282	274	(8)	G	
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	CE02	Community Safety	515	559	44	G	CCTV electricity costs £8K, and unachieved CCTV income £35k.
	CE04	Leisure Contract	741	736	(6)	G	
	LD05	Licensing	(243)	(232)	11	G	
	PE07	Pest Control	42	8	(34)	G	The saving of (£34k) has come about due to lower than anticipated uptake of the free rat control service.
	PE10	Commercial Services	336	346	9	G	
	PE11	Environmental Protection	1,175	1,081	(94)	G	(£62k) vacant posts, (£5k) cleaning and rubbish removal not required, £6k vehicle allowances, (£5k) animal welfare costs and (£5k) reduced burial costs. (£23k) increased income due to greater commercial requirement for advice and information.
	PE16	Head of Public Protection	75	80	5	G	
	SS09	Environmental Services Contract	6,390	6,428	38	G	£92k for 2 years of Staff Dispute issue now settled and £38k overspend on the Contract due to changes in Indexation rates. <b>A potential drawdown from reserves of £92k for specific contract issues is now reflected.</b>
	SS20	Environmental Services	27	53	26	G	£155k skip income which will not be achieved. £20k Waste Partnership costs. WBD Admin team overspent due to removal of budget for prior year savings £8K (£5k) reduced utilities. <b>A potential drawdown from reserves of £155k for specific contract issues is now reflected.</b>
	GC04	Policy	8	8	0	G	
	GC09	Community & Other Grants	1,270	1,258	(11)	G	
	GC10	Community Development	90	106	16	G	
	GC11	Community Centres	404	398	(6)	G	
	LS01	Head of Partnership Support	11	4	(6)	G	
	SS01	Neighbourhood Management	0	(11)	(11)	G	
Head of Communities and Environment			10,840	10,821	(20)	G	

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	CE06	Museums and Arts	626	680	55	A	External donations received are £15k less than budgeted. There is various vacant posts in Museums saving (£55k), however agency costs have been incurred of £95k.
	CS03	Head of Customer & Cultural Services	105	114	9	G	Various employee underspends due to vacant posts (£47k). Software licenses £5k due to a late invoice received.
	CS04	Customer Access	1,288	1,247	(42)	G	
	CS05	Print Unit	181	227	47	G	Outsourced printing costs are £15k over budget. There is an additional £9k on employees due mainly to vacancy factor and National Insurance. There will also be a shortfall in external income for printing work carried out for Voluntary groups, charities etc. £10k. Additional Photocopying costs of £13k.
	PI02	Information Technology	347	327	(20)	G	Several new events hosted incurring additional staffing and infrastructure costs.
	PI14	Telephones	36	52	15	G	
	CE03	Events	236	271	34	G	
	CE23	Town Centre Management	15	10	(5)	G	
	CE24	Car Parking	(1,504)	(1,504)	(0)	G	
	CE26	Bus Station	254	258	5	G	£17k additional Employee costs. Premises costs (£72k) due to reduced rent for St Peter's Way car park and reduced NNDR on Commercial Street. Further offset by increase in electricity of due to carbon budget reduction. £26k security costs partly offset by reduced security costs in the bus station. Income is reflecting a £184k shortfall. A potential drawdown from reserves of (£75k) for the free parking scheme and (£81k) for other parking pressures are reflected in this figure.
	FA08	Office Accommodation	1,436	1,446	10	G	Net loss of income on Fish Street £9k. Agency costs at Westbridge Depot £7k and a reduction of income £2k. In the Post Room there is additional expenditure of £13k on employees but there is a savings of (£23k) on postages.
	FA09	Markets	69	70	1	G	
Head of Customer & Cultural Services			3,089	3,198	109	R	
Director of Customers and Communities			14,211.02	14,292.28	81	A	
<b>Total Service Budgets</b>			<b>32,325</b>	<b>32,087</b>	<b>(239)</b>	<b>B</b>	
		Debt Financing	1,855	1,934	79	A	Outturn on the GF debt financing budget at period 11 is forecast at £279k over budget. The overspend is mainly due to a significant fall in available investment interest rates in recent months. £200k of the shortfall can be met from the debt financing earmarked reserve, which has been specifically set up to deal with the budgetary risks of fluctuations in interest rates. The remaining £79k overspend relates to MRP, where charges arising from the financing of the capital programme in 2012-13 are higher than budgeted. A savings target assigned to this budget was based on an assumption of slippage in the 2012-13 capital programme that was not realised. Debt Financing recharges to HRA.
		Recharges to the HRA	(143)	(131)	12	G	
		Council Tax and other funding			0	G	
		Contribution to GF Balances			0	G	
<b>Total Corporate Budgets</b>			<b>1,712</b>	<b>1,803</b>	<b>91</b>	<b>A</b>	
<b>Total General Fund</b>			<b>34,038</b>	<b>33,889</b>	<b>(148)</b>		